Highland Lakes Assoc. of REALTORS®
Board of Directors Meeting
January 24, 2017

MEETING MINUTES

Call to Order: 10:00 a.m.

Roll Call: Suzanne Russell
Ron Petrick
Betty Ward
Nat Barfield
Tammie Bennett
Dale Brown (absent)
Patricia Gillean
Karen Guillot
Mali Hanna
Sonya Powers
Cathy Ryden

Staff: Melinda Gray
Luanne Coleman

Minutes: **The** Minutes from the November 30, 2016 Board Meeting were accepted as submitted.

Financial Report: The December 2016 Financials were accepted as submitted. There was discussion regarding moving funds from the Money Market account into a Certificate of Deposit.

President's Update: President will give her first update at the February 2017 Board Meeting.

AE Report:

Director Binders: Directors received their 2017 binders. They were each asked to sign and submit Conflict of Interest Disclosure Statement, Confidentiality Policy Acknowledgement, and Conflict of Interest Disclosure Statement.

MMSI Update: AE reported final testing on the MMSI / Paragon interface is in progress.

Director Training: Director training is scheduled for February 3, 2017.

Staffing Update: Sandy Magerkurth has been hired as the new Executive Assistant and will begin on February 1, 2017.

Membership Update: The current member count is 783 (including Board Only, MLS Only, Board & MLS, and Affiliates).

Hardship Request: A member hardship request was discussed.

NAR Website Update: NAR has changed their website address to www.nar.realtor.

Unfinished Business:

2015 Audit: The Audit for the period ending December 31, 2015 has been submitted to TAR in compliance with Core Standards. The audit will be reviewed by the Budget/Finance Committee and be presented to the Directors at the February 2017 Board Meeting.

New Business:

TAR Winter Meeting: The TAR 2017 Winter Meeting will be held February 10-14, 2017 in Austin. Directors were asked to sign up through the TAR website.

2017 Strategic Plan: A motion was made and passed to approve the 2017 Strategic Plan of the Highland Lakes Association of REALTORS®.

TRLP 2017: The following motion was made and approved:

> HLAoR will approve up to five (5) members to participate in the 2017 Texas Realtor Leadership Program (TRLP).

The 2017 budget will be adjusted to reflect an increase in participation.

Financial Institutions / Authorized Signers: A motion was made and approved that two signers are required on all transactions and that the following Board members are authorized to sign on behalf of HLAoR at all financial institutions:

- Suzanne Russell / President
- Ron Petrick / Vice President
- Betty Ward / Secretary/Treasurer
- Sonya Powers / Ex-Officio

Committee Reports:

Education Committee: Report given. There will be a Professional Standards Training on October 26, 2017. The Committee plans to provide more “live” classes in 2017.

MLS Committee: Report given. CRS training scheduled for January 25-26, 2017. Training for the zipLogix interface will be scheduled.

Membership / TREPAC Committee: Report given. An additional day for professional headshots will be scheduled soon.

A motion was made and approved to accept the new members as submitted.

Public Relations Committee: Report given. The Committee is planning on participating in the Annual Bluebonnet Festival April 7-9, 2017 in Burnet. The Committee asked the Directors to provide them with details on any personal volunteer services they might provide in the community.

Technology Committee: Report given.

Governmental Affairs Committee: No meeting.

Audit/Budget Committee: No meeting.

Bylaws Committee: No meeting.

Nominating Committee: No meeting.

Community Service Committee: No meeting.

Property Tours Committee: No meeting.

TAR Director Report: Patty Gillean reported she is working with the TAR Committee to improve the Texas Realtor website. There are currently 1,758 Bill files in the Legislature this session.

Executive Session:

Adjourn: 12:05 a.m.

Minutes prepared by:
Luanne Coleman, Interim Executive Assistant
Highland Lakes Assoc of REALTORS®